



# STATE OF SOUTH CAROLINA DEPARTMENT OF CONSUMER AFFAIRS

## INITIAL CONSUMER CREDIT GRANTOR NOTIFICATION FORM

**Mailing Address**

P.O. Box 5246  
Columbia, SC 29250-5246

S.C. Code Ann. § 37-6-202 et seq. (Supp. 1997)

[www.sccconsumer.gov](http://www.sccconsumer.gov)

803-734-4253/800-922-1594

**Street Address**

2221 Devine Street, Suite 200  
Columbia, SC 29205-2418

**Note: THIS ORIGINAL FORM MUST ACCOMPANY A \$120.00 FILING FEE PER LOCATION**

Company Name \_\_\_\_\_  
D/B/A \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Telephone No. ( ) - E-Mail Address: \_\_\_\_\_  
Contact Person \_\_\_\_\_

Registration No./Federal ID No. \_\_\_\_\_

SSN (Sole Proprietor) \_\_\_\_\_

### TO AVOID PENALTY FILE BY JANUARY 31 OF EACH YEAR

**Instructions**

Individuals, partnerships, corporations and associations may be "persons" required to file and pay. Examples of consumer credit include installment payment plans, regular and revolving charge accounts, personal loans and leases of goods for more than four months. Persons who take assignments of and collect payments or enforce rights arising from such consumer debts are also required to file if they have an office in South Carolina. **Direct credit sellers and lenders without a location in South Carolina must file one notification fee if the annual gross volume exceeds \$150,000. Call (803) 734-4253 if you have questions concerning the filing requirements.**

**Filing And Status**

1. Will your annual gross volume of business exceed \$150,000 in cash and credit combined? (Gross volume/sales is the amount reported to the Internal Revenue Service). Yes ☐ No ☐
2. Do you use written agreements to extend consumer credit in South Carolina? (Written agreements include but are not limited to installment contracts, promissory notes and written billing statements with credit terms for open accounts.) Yes ☐ No ☐
3. Do you engage solely in rental-purchase (rent-to-own) transactions in South Carolina? If you answered yes, you need to complete the Credit Grantor Notification for rent-to-own businesses only. Yes ☐ No ☐
4. If your answers to BOTH questions 1 and 2 are YES, enter the number of all South Carolina addresses at which consumer credit is made or assignment of same are accepted and attach a list of all addresses. If you have no South Carolina address enter 1 for number of locations. \_\_\_\_\_
5. All credit grantors who answered NO to either question 1 or 2 proceed to question 7.
6. **Multiply the number of locations determined in question 4 by \$120.00.**  
YOUR FILING FEE IS: \$ \_\_\_\_\_
7. Do you charge an Annual Percentage Rate of more than 18%? Yes ☐ No ☐
8. Check the ways in which consumer transactions are made  
☐ Consumer Credit Sales ☐ Consumer Leases ☐ Credit and Charge Cards  
☐ Rent-to-Own ☐ Consumer Loans ☐ Revolving Credit
9. All creditors must list the name and address of their designated agent for service of process. (This is the person, either yourself or someone you designate, to receive any "legal documents" served on your business in the event of administrative or legal action.) \_\_\_\_\_

**FILING MUST BE RECEIVED BY JANUARY 31 OF EACH YEAR**

10. If consumer credit transactions made in South Carolina are NOT made from a retail store or office in South Carolina, describe the manner in which such business is conducted.
11. If your consumer credit contracts are sold to a finance company, bank or other assignee, please attach a list of all businesses to whom you sold contracts.
12. If you accept assignment of (purchase) consumer credit or rental-purchase contracts from a credit grantor, attach a list of those businesses from whom you purchased contracts.
13. If you previously extended rental-purchase contracts but no longer do so, please check this box. Indicate the date you stopped extending consumer credit or rental-purchase contracts.  
☐ \_\_\_\_\_

Remit to

S.C. Department of Consumer Affairs  
 Accounting Section  
 Post Office Box 5246  
 Columbia, SC 29250-5246

**Make checks payable to S.C. Department of Consumer Affairs**

\_\_\_\_\_  
 Signature (Officer of Company)

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Name of Officer (Print)

**IF YOUR GROSS VOLUME OF BUSINESS EXCEEDS \$150,000 AND YOU USE WRITTEN AGREEMENTS TO EXTEND CONSUMER CREDIT, YOU MUST FILE A GRANTOR NOTIFICATION FORM.**

**List of County Codes**

01	Abbeville	10	Charleston	19	Edgefield	28	Kershaw	37	Oconee
02	Aiken	11	Cherokee	20	Fairfield	29	Lancaster	38	Orangeburg
03	Allendale	12	Chester	21	Florence	30	Laurens	39	Pickens
04	Anderson	13	Chesterfield	22	Georgetown	31	Lee	40	Richland
05	Bamberg	14	Clarendon	23	Greenville	32	Lexington	41	Saluda
06	Barnwell	15	Colleton	24	Greenwood	33	McCormick	42	Spartanburg
07	Beaufort	16	Darlington	25	Hampton	34	Marion	43	Sumter
08	Berkeley	17	Dillon	26	Horry	35	Marlboro	44	Union
09	Calhoun	18	Dorchester	27	Jasper	36	Newberry	45	Williamsburg
								46	York

**The South Carolina Freedom of Information Act may require the South Carolina Department of Consumer Affairs to release a copy of your filing as a Public Record. Personal Identifying Information will be released only if required by law.**